

Procedure – Configure Junk e-mail Options

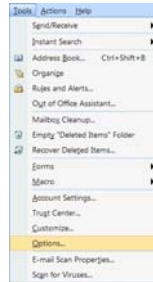
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<http://www.ict.schools.nt.gov.au/>

Scope: Microsoft Outlook 2003

Description: Configure Junk e-mail Options to add nt.gov.au to Safe Senders List

1. Open Microsoft Outlook and navigate to Options.



2. Click on Junk E-Mail button.



3. You can select your preferred level of Junk e-mail protection that you want.

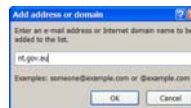


4. Click on Safe Recipients Tab.

5. Click on Add Button.



6. Type nt.gov.au and click OK.



7. Click Ok twice.

